

Greenwich Township Board of Supervisors
Monday December 2, 2024 @ 7:30 p.m.

Attending: Supervisors: Victor Berger, Steven Diehl Professional Staff: Colin Macfarlane – Kozloff Stoudt and Diane Hollenbach-Administrator

Guests: Millie and Richard Hayes, Andrew Dietrich, Linda Wood

Mr. Berger called the Greenwich Township regular meeting to order at 7:30 p.m. and asked everyone to rise for the Pledge of Allegiance.

ANNOUNCEMENTS:

Mr. Berger asked the public state their name and address if addressing the Board. This meeting will be recorded for the accuracy of the minutes and deleted. Attending visitors may also be recording.

APPROVAL OF THE MINUTES:

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the minutes of the November 4, 2024 regular meeting. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the minutes of the November 12, 2024 special meeting. All voted in favor. Motion carried.

PERSONAL APPEARANCES and PUBLIC COMMENT:

Linda Wood of 142 Circle Road asked if the Board would be discussing the shared driveway with the warehouse. Mr. Berger stated that this is still before the Planning Commission.

PLANS TO REVIEW:

Monthly Subdivision and Land Development Status Report

A motion was made by Mr. Diehl, seconded by Mr. Berger, to deny the Leid Poultry Farm Land Development Plan for lack of compliance with the sections of the Zoning and Subdivision and Land Development Ordinances called out in the Systems Design Engineering, Inc. August 16, 2024 review letter, which is incorporated by reference and includes 501.3, 503.2.K, 503.2.M, 801.2, 810, 305.3, breach of the escrow agreement and communication from Mr. Leid via email that he does not intend to prosecute the plan. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to authorize Kozloff and Stoudt to send a denial letter to Mr. Leid within the fifteen day period. All voted in favor. Motion carried.

Plan Review

Hayes Annexation Plan for the Record – This annexation plan creates a new lot along Route 143 and Sousley Road. The plan has been updated based on the review letter and Conestoga Title Company is assisting in preparation of the deeds.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to grant approval to the Hayes Annexation Sketch Plan for the Record conditioned upon satisfaction with the November 15, 2024 Systems Design Engineering, Inc. review letter, which is incorporated by reference, and

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review and approval of the legal descriptions and deeds by the solicitor. All members voted in favor. Motion carried.

OLD BUSINESS:

Joint Comprehensive Plan Agreement - Mr. Macfarlane advised that all revisions requested were implemented such as removal of the requirement for the township to be liable for the entire amount due to the County if one or more parties withdraw. Each municipality is limited to two representatives and will meet in small groups.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to authorize the signing of the current draft of the Joint Comprehensive Plan Agreement. All voted in favor. Motion carried.

2025 Draft Budget – Mr. Berger stated that the fire companies had requested an increase to the fire tax. It was decided that the per capita tax will be eliminated since the school district eliminated the per capita tax. The township and school district had been splitting costs to issue bills and collect the tax. Without this cost sharing, the tax would bring in much less revenue. The draft budget increases the real estate taxes by a ½ mil which allows an increase to the fire companies, replacement of the lost revenue from the per capita tax and allows the township to make a donation to the ambulance services.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to authorize the Administrator to advertise the 2025 draft budget. All voted in favor. Motion carried.

NEW BUSINESS:

Pension Distress Score – Due to the drop in the market in the previous year, the pension received a distress score of 1 from the Auditor General's office. The pension actuary recommended no action since the market has rebounded in the past month.

A motion was made by Mr. Diehl, seconded by Mr. Berger, upon the advice of the pension actuary, to opt out of the remedial measures recommended by the State Auditor General. All voted in favor. Motion carried.

Purchase of Blower

A motion was made by Mr. Diehl, seconded by Mr. Berger, to authorize the purchase of a Buffalo BT-CPT02 blower for \$7,150. All voted in favor. Motion carried.

Year End Meeting

A motion was made by Mr. Berger, seconded by Mr. Diehl, to authorize the Administrator to advertise the Year End Meeting for Monday, December 23, 2024 at 8 a.m. All voted in favor. Motion carried.

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Kutztown Fools' Run

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the Kutztown Fools Run use of township roads on March 29, 2025 from 8:30 to noon. A certificate of liability insurance is on file. All voted in favor. Motion carried.

REPORTS:

Administrator – A written report was provided. Mrs. Hollenbach discussed the new higher cap on supervisor's annual stipend from \$1,875 to \$3,145. She and the solicitor will investigate how to implement the increase which would only apply to supervisors that are elected or re-elected after the increase is adopted.

Road Master - The mower should be received in the next two weeks.

Engineering and Zoning Reports – A written zoning report was provided by Mr. Pflum. A written engineering report was provided by Mr. Bingham.

Solicitor

A motion was made by Mr. Berger, seconded by Mr. Diehl, to authorize the solicitor to prepare and advertise an ordinance repealing the per capita tax. All voted in favor. Motion carried.

FINANCIAL MATTERS:

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the bills and accept the Treasurer's Report as presented. All voted in favor. Motion carried.

Having no further business, Mr. Spohn adjourned the regular meeting at 8:06 p.m.

Respectfully Submitted,

Diane Hollenbach

Administrator/Secretary/Treasurer